

UNION CO TEAMS CHARTER-08008010 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised system-wide.

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	UNION CO TEAMS CHARTER-08008010	126	05/15/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 05/20/2024 02:16 PM CAP Accepted				
	Corrective Action Plan: Submitted by KEITH PELLEW 05/20/2024 11:31 AM On the final day of the Administrative Review, April 15, 2024, the household was contacted for the Social Security number . The parent provided the correct Social Security number, via a telephone conversation, and the application was corrected. Going forward, all applications will be carefully reviewed for correct documentation prior to the determination of benefits				
	Corrective Action Plan: Rejected by Elizabeth Gartlan 05/20/2024 11:23 AM Please include additional information on all corrective actions.				
	Corrective Action Plan: Submitted by KEITH PELLEW 05/20/2024 11:13 AM On the final day of the Administrative Review, April 15, 2024, the household was contacted for the Social Security number . The parent provided the correct Social Security number, via a telephone conversation, and the application was corrected. Going forward, all applications will be carefully reviewed for correct documentation prior to the determination of benefits				
	Corrective Action Plan: Rejected by Elizabeth Gartlan 05/20/2024 11:09 AM Please address the Certification and Benefit Issuance concern.				
	Corrective Action Plan: Submitted by KEITH PELLEW 05/17/2024 10:00 AM Going forward extra planning will be conducted to ensure all of the required On Site reviews will be completed BEFORE the required date of February 1 during every school year.				
	Flagged by Genel Cook-Wright 04/16/2024 03:40 PM Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.				
	On the day of review, the State Agency reviewed a meal application with a missing SSN, no signature by the Determining Official, and no approval date.				

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
SFA/Sponsor On-Site Monitoring	SFA/Sponsor On-Site Monitoring (On-Site Assessment Tool - Site) (901H)	Union County TEAMS Charter - SMC-11194	901	05/15/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 05/17/2024 12:31 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by KEITH PELLEW 05/17/2024 09:58 AM				
	Going forward extra planning will be conducted to ensure all of the required On Site reviews will be completed BEFORE the required date of February 1 during every school year.				
	Flagged by Genel Cook-Wright 04/16/2024 03:39 PM				
Corrective Action History	All SFAs must conduct an on-site accountability review of breakfast and lunch prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee.				
	During the on-site review, the On-Site Accountability Review Form #142 for Union County Teams Charter (St. Mary's) was completed on 2/20/24.				
	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)	Union County TEAMS Charter - SMC-11194	1405	05/15/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 05/09/2024 09:03 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Sara Engst 04/23/2024 01:28 PM				
	Plainfield Health Department was called on 4/15/24 and came to the site to inspect on 4/22/24. Satisfactory health certificate is uploaded.				
	Flagged by Genel Cook-Wright 04/16/2024 03:41 PM				
	SFA did not have both food safety inspections for the current school year. Schools participating in the school lunch and breakfast programs must, at least twice during the each school year, obtain a food safety inspection conducted by a State or local governmental agency responsible for food safety inspections.				
	SFA did not have documentation indicating that two food safety inspections were requested in the current school year. Schools participating in the school lunch and breakfast programs must, at least twice during the each school year, obtain a food safety inspection conducted by a State or local governmental agency responsible for food safety inspections.				
	During the on-site review, the SFA did not have a food safety inspection for the current school year. One email was provided dated 3/26/24 requesting a food safety inspection. The last food safety inspection that the SFA provided and posted was dated 12/5/22.				
Describe in the corrective action how this will be corrected. SFA did not have both food safety inspections for the current school year. Schools participating in the school lunch and breakfast programs must, at least twice during the each school year, obtain a food safety inspection conducted by a State or local governmental agency responsible for food safety inspections. Describe in the corrective action how this will be corrected. Corrective Action must be applied SFA-wide.					

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged